



## **FIRST AID AND ACCIDENTS POLICY**

- Unfortunately, accidents happen both to children and adults so at Worstead Parent, Baby & Toddler Group a first aid kit is kept at the group on the kitchen island in the kitchen. Clare Gwilliam, Bethany Pilkington, Sally Miller, Emma McCrudden, Brooke Englestone, Karis Spencer and Bonnie Pendlebury are designated first aiders.
- In the event of an accident, children should be comforted by the parent/carer and any necessary first aid treatment administered by an appropriate adult.
- Parents/carers should make group leaders aware of any accidents so that they can check the child has appropriate treatment, the room and resources and notify venue/remove resources if necessary, and so that it can be recorded in the accident book.
- In the event of emergency services needing to be called, the address and postcode of the group is Queen Elizabeth Hall, Ruin Road, Worstead, North Walsham, Norfolk. NR28 9WH and our what3words location is commander.gripes.wonderfully

Name:	Clare Gwilliam
Position:	Pre-school Manager
Signed	<i>C L Gwilliam</i>
Name:	Alicia Grix
Position	Committee Chair
Signed	<i>AG</i>
Date:	1 <sup>st</sup> September 2025
Date for Review:	31 <sup>st</sup> August 2026

*This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*