



Worstead Pre-school

Queen Elizabeth Hall – Ruin Road – Worstead – North Walsham – Norfolk – NR28 9WH
01692 535692

Email: admin@worsteadpreschool.co.uk

Website: www.worsteadpreschool.co.uk

Charity Number: 1041749

CODE OF CONDUCT

- Prioritise the safety and wellbeing of children and maintain a focus on their needs
- Treat children, parents, carers and colleagues with dignity and respect
- Provide good role modelling – in respect of professional behaviour
- Communicate effectively and professionally. This includes avoiding inappropriate language, remarks and gestures
- Maintain confidentiality as appropriate and be clear about when information will be shared
- Maintain professional integrity and recognise appropriate boundaries. This includes not sharing personal phone numbers with children and parents, and not using social networking sites to communicate to anyone regarding the setting or any aspect of work in an early years and childcare setting
- Present themselves appropriately in a work context. This includes wearing appropriate and safe clothing and shoes
- Behave appropriately in a work setting. This includes being appropriate in terms of promoting healthy eating and drinking and all other behaviour
- Behave appropriately outside the work setting
- Not misuse substances such as drugs and alcohol that might have a detrimental effect on children or an individual's suitability to work in an early years and childcare setting
- Take responsibility for informing the line Supervisor of any information about any health/personal issues that might have a detrimental effect on suitability to work with children
- Access relevant training, and ensure learning is embedded in practice

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| Name: | Clare Gwilliam |
| Position: | Pre-school Manager |
| Name: | Hayley Pilkington |
| Position: | Committee Chair |
| Date: | 1 st September 2022 |
| Date for Review: | 31 st August 2023 |